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केंद्रीय विद्यालय नं 1 उप्पल हैदराबाद - 39  
KENDRIYA VIDYALAYA NO.1 UPPAL HYDERABAD-39  
An Autonomous Body Under Ministry of HRD, Govt. Of India  
Website : www.kv1uppal.edu.in

Accredited By



1st September 2020

**:: PROVOSIONAL LIST-4 :: ADMSSION SCHEDULE :: NOTICE**

Admissions to Class-1 for the academic year 2020-21 will be carried out based on the **Provisional list-4 (LIST-4)** as approved by the VEC against the ONLINE applications from the OLA portal.

**i) General Information:**

1. Unlike the previous lists, the data is telephonically verified and potentially eligible candidates are assigned the Team Label (A/B/C/D). If any applicant wants to prove the veracity of credentials as mentioned in the Online application, they may do so by meeting the admission team in person on the stipulated date and time with a print out of application form and all other relevant documents.
2. Since this list is called to fill the last few vacant seats, admission committee will extend the seat against available vacancies.
3. The admission process is preferred to be virtual and physical visit shall be avoided as much as possible due to COVID-19 restriction.
4. In case of difficulty in the virtual procedure of document verification, only either of the parents (healthy parent, with ArogyaSetu app active ) shall go for dropping the application in the drop box/ window only at the stipulated time .date as per the information from the admission team.

**A. VIRTUAL verification PROCEDURE:**

1. There are 4 teams A, B, C and D , who will inform parent of the selected candidate through registered mobile number nested with a whats app group/ mobile call. The documental requirements are informed in this group.
2. The admission form is shared in the group. Down load it on A4 paper back in back , fill it sign at appropriate places do self attestation for all enclosures. Scan all the documents in the same order and make a single PDF named as the child's name class1 admission form. Send it to the email shared by the group admin of the respective group. If there are any short falls, the group admin will assist you. If successfully verified, a challan will be generated with the concurrence of the principal for the payment of fees.
3. The Unique Id will be shared by the group admin and the parent can pay the fee online, as per KVS rules.
- 4 The admission is complete on payment of the fees. The parent shall share the online receipt as a token of payment of fees in the group.

**B DIRECT verification PROCEDURE:**

For the parents who have a difficulty in sending the documents online by e mail etc., are advised to report to the vidyalaya as per the schedule given below for submission of documents as informed in a transparent cover following COVID-19 (SOP), by following physical distancing norms. Thermal check is a must. Avoid crowding. No face mask/shield no entry.

5. The parent shall submit the down loaded admission form duly filled in advance , along with online application down load, other enclosures (self attested) in the same order and keep in a transparent folder and submit in the help window/ drop in the drop box as per the scheduled time and date mentioned.

6. The form, enclosures will be scrutinized and verified. If there are any short falls, the group admin will assist you over the mobile contact. If successfully verified, a challan will be generated with the concurrence of the principal for the payment of fees.

7. The Unique Id will be shared by the group admin and the parent can pay the fee online, as per KVS rules.

8. The admission is complete on payment of the fees. The parent shall share the online receipt as a token of payment of fees in the group.

**iv) Order of documents required to be submitted (virtual/Physical drop)**

<b>QUOTA: RTE Quota (Table 1)</b>		
<b>1</b>	<b>Admission form (downloaded and filled)</b>	<b>Affix photograph in the space</b>
<b>2</b>	<b>Online registration form</b>	<b>Sign</b>
<b>3</b>	<b>Birth certificate</b>	<b>Self attested</b>
<b>4</b>	<b>Residence Proof (in the name of either of parents) as per application</b>	<b>Self attested</b>
<b>5</b>	<b>Distance declaration</b>	<b>Duly signed</b>
<b>6</b>	<b>Caste certificate</b>	<b>For SC/ST/OBC(NCL)</b>
<b>7</b>	<b>For General</b>	<b>BPL/EWS</b>
<b>8</b>	<b>For service category parents</b>	<b>Relevant service certificate</b>
<b>9</b>	<b>Copy of AADHAR card of the child</b>	<b>Self attested</b>
<b>10</b>	<b>Self declaration for veracity of the claims</b>	<b>Duly signed by parent</b>

<b>QUOTA: Service category Quota (Cat-1/2 /3/4) (Table 2)</b>		
<b>1</b>	<b>Admission form (downloaded and filled)</b>	<b>Affix photograph in the space, sign</b>
<b>2</b>	<b>Online registration form</b>	<b>Signed</b>
<b>3</b>	<b>Birth certificate</b>	<b>Self attested</b>
<b>4</b>	<b>Residence Proof (in the name of either of parents) as per application</b>	<b>Self attested</b>
<b>5</b>	<b>Caste certificate (in the name of the child)</b>	<b>For SC/ST/OBC(NCL)/OBC(CL)</b>
<b>6</b>	<b>For service category parents, duly certifying the number of qualified transfers with details In case of Ex-service, a copy of discharge book (reduced to A4 sheet )</b>	<b>Relevant service certificate  Self attested</b>
<b>7</b>	<b>Recent pay slip/ PPO</b>	<b>Copy duly self attested</b>
<b>8</b>	<b>Copy of AADHAR card of the child</b>	<b>Self attested</b>
<b>9</b>	<b>Self declaration for veracity of the claims</b>	<b>Duly signed by parent</b>

<b>QUOTA: SINGLE GIRL CHILD quota &amp; Service category Quota (Cat-1/2 /3/4)</b>		
1 to 8	As per Table 2	
9	Affidavit duly notarized on Rs 100/- stamp paper	Sworn in front of first class magistrate
10	Self declaration for veracity of the claims	Duly signed by parent

<b>QUOTA: Differently Abled quota ( along with caste, service category) (refer page 13 of KVS admission Guidelines 2020)</b>		
1 to 8 ,10	As per Table 2	
9	Medical certificate (Differently abled or PH)	Duly stating the nature of deformity, % deficiency duly signed by civil surgeon
10	Self declaration for veracity of the claims	Duly signed by parent

**v) Schedule : as mentioned in the list**

**vi) Fee structure: Quarterly payment (i.e in April, July, and October and in January)**

SL	Towards	Payable	Remark
1	Admission fee	Rs. 25/-	Once at the time of admission
2	VVN (VidyalayVikasNidhi)	Rs. 3000/-	for the first and second quarters April to June, July to Sep
	<b>Total</b>	<b>Rs. 3025/-</b>	

***Note1: Last date for reporting is 2/9/2020 as per the schedule. Admissions are against the available number of vacancies only. In case if the particulars are found correct and could not accommodate due to non availability of vacancies, the same will be considered against clear vacancies till 15<sup>th</sup> September 2020.***

Note 2: Mere appearance of name of the candidate in the provisional lists does not entitle the admission. Admissions will be confirmed only after verification of documents from the originals, which are to be brought at the time of admission.

Note 3: The admission process is complete only on payment of necessary fee as per the KVS norms. Admissions of RTE/other exemption cases will have to ensure challan generation and might have no physical payment of fee, which has to be ascertained.

Note 4:

i) Children of Govt. Employees (i.e. Cat 1,2,3 and 4) selected under RTE quota shall also have to pay the fees as per KVS prescribed rates.

ii) Children of parents under category 5 (Private) selected under RTE quota, are totally exempted from payment of fee, on production of valid documents, and other criteria as laid by the KVS.

**Note 5: REJECTION OF APPLICATIONS:**

a) Submission of fake documents, claim(s) in anticipation, wrong claims, wrong declarations, irrational declarations, suppression of information pertaining to admission shall lead to rejection.

b) Since the applications are ONLINE and the provisional list is prepared based on the particulars provided/fed by the parent/guardian. It is expected that the parent shall provide suitable documents for the claims made ONLINE to secure admission if OFFERED. Failure to submit suitable certificates/documents shall lead to REJECTION. The vidyalaya Admission team shall have the right to retain all the documents submitted.

c) ***Non-reporting of candidates against the schedule leads to fore-features of candidature and no more correspondence will be entertained.***

d) In case of any discrepancy found in the particulars, at any stage, the admission of the child will be summarily cancelled without any further notice as per K V S norms

**Note 6:**

e) **If any vacancy arises out of non-admission from the Lists 1 to 4, there will be direct communication to their registered mobile number and e mail id for further reporting in a limited time frame.**

f) **On filling the seats as per KVS admission guidelines to the defined class strength, if there is a short fall in any of the categories, a formal list(LIST-5) and mobile communication will be given by the admission team.**

g) **There is no pending application in DA-SC (Differently abled-Scheduled Caste) category and there is a vacancy.**

PRINCIPAL

**COPY FOR INFORMATION TO,**

**1. The Chairman,VMC,KVS(HR)**

**2. The DC,KVS(HR)**

**3. Notice Board of the Vidyalaya**

**4. Vidyalaya website: [www.no1uppal.kvs.ac.in](http://www.no1uppal.kvs.ac.in)**

**5. Admission file**

**6. Guard file**

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